

JOB POSTING

The Florida United Methodist Children's Home
Is currently seeking applicants for the following position

Campus Nurse

Madison Youth Ranch Campus

We are a faith-based organization, Empowering Children and Families to experience the transforming love of Christ through (w)holistic care.

SUMMARY

The Campus Nurse oversees the medical needs of residents in care. This is a professional position that requires autonomous functioning under the direction of a management team member.

EDUCATION

- A Bachelor of Science or an Associate's Degree in Nursing is required. Degree should be described as a BSN or ASN
- RN in the State of Florida
- Experience in working with young people, preferably with at-risk populations

QUALIFICATIONS

- Current Florida RN License
- Excellent verbal and written communication skills with both children and adults
- Must be able to demonstrate basic knowledge and competence in using a computer
- Must be familiar with basic data bases, entry and retrieval
- Must be able to prepare programs and present to various sized groups
- Florida Driver's License
- Sensitivity to the service population's cultural and socioeconomic characteristics
- Familiarity and working knowledge of DCF, AHCA, and COA standards, policies and procedures, preferred
- American Safety and Health Institute First Aid, CPR and AED Instructor certification, preferred. Must obtain instructor certification within three (3) months of employment

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Schedule and coordinate all admission, yearly physicals and dental exams
- Monitor all medications that are dispensed to residents
- Utilize EMR to track medication and prescription end dates for refills and appointments.
- Upload documentation of all medical services into EMR.
- Oversee medication logs and conducts quarterly audits for compliance
- Ensure all documents and consents are current and in order to ensure contractual compliance
- Ensure all medical information on the youth is verified and submitted to direct care staff
- Verify insurance plans are accepted with medical, dental, vision, laboratory, and pharmacy providers as part of coordination of care
- Train and monitor direct care staff regarding administering medication and compliance
- Maintain constant communication with various pharmacies that fill children's prescriptions
- Maintain and complete medication management schedule for children on campus

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities

The Florida United Methodist Children's Home does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, disability, veteran status, marital status, or any other status protected by law except where such protected category is a bona fide occupational qualification (BFOQ), to the extent that someone's needs can be addressed and cared for within the scope of program services with the financial resources of the agency. FUMCH makes services accessible and available for persons with communication challenges. Equal Opportunity Employer, Drug Free Workplace. All applicants must be able to pass a Federal background screen, drug screen, and driving screen.

If you are interested in the above position, please submit a resume via email to jobs@fumch.org, or fax it to (386) 668-3363, Attn: Human Resources