

JOB POSTING

**The Florida United Methodist Children's Home
Is currently seeking applicants for the following position**

Foster Care Licensing Supervisor (Broward County, FL.)

We are a faith-based organization, Empowering Children and Families to experience the transforming love of Christ through wholistic care.

SUMMARY

The primary role of the Foster Care Licensing Supervisor at the Florida United Methodist Children's Home (Broward County) is to recruit and retain foster parents. This position will supervise Foster Care Licensing staff which includes the Licensing Counselors and Administrative Assistant. The Foster Care Licensing Supervisor will license and re-license foster parents and ensure the efficient functioning of the Foster Care Program.

EDUCATION AND/OR EXPERIENCE

- Masters Degree in Social Work from an accredited college or university; or a related field. Two years experience licensing/recruiting prospective foster parents preferred. One year of supervisory/management experience.
- Bachelors Degree from an accredited college or university; or a related field. Three years experience licensing/recruiting prospective foster parents preferred. Two years of supervisory/management experience.
- Certified by the Florida Certification Board as a Child Welfare Licensing Counselor required.
- Experience in training or supervising foster parents and staff

QUALIFICATIONS

- Excellent oral and written communication
- Ability to complete job responsibilities autonomously without daily oversight
- Ability to work flexible hours and be on-call for emergency situations

CERTIFICATES, LICENSES, REGISTRATIONS

- Child Protection Professional Certification
- Valid Florida Drivers License

PRIMARY DUTIES AND RESPONSIBILITIES

- Manage the processes and paperwork associated with licensing, re-licensing and contract compliance
- Review and approve licensure and re-licensure packets
- Problem solve crisis situations with foster parents/foster children in an efficient and effective manner, on-call 24/7
- Provide appropriate interventions and referrals to avoid placement disruptions and foster parent burn-out
- Recruit and retain foster parents and annually evaluate their suitability and the suitability of their home for foster care placement according to State of Florida, Council on Accreditation, EAGLE and Child Welfare League of America best practice standards
- Identify and respond to the training, education, and ongoing support needs of our foster parents
- License and re-license foster homes based on state requirements and COA standards
- Lead and prepare Pre-Service training for potential foster parents
- Assist in development of policies and procedures for the Foster Care Program

If you are interested in the above position, please submit a resume via email to jobs@fumch.org, or fax it to (386) 668-3363, Attn: Human Resources

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SUPERVISORY RESPONSIBILITIES

This job has supervisory responsibilities for the Licensing Counselors and the Administrative Assistant

The Florida United Methodist Children's Home does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, disability, veteran status, marital status, or any other status protected by law except where such protected category is a bona fide occupational qualification (BFOQ), to the extent that someone's needs can be addressed and cared for within the scope of program services with the financial resources of the agency. FUMCH makes services accessible and available for persons with communication challenges. Equal Opportunity Employer, Drug Free Workplace. All applicants must be able to pass a Federal background screen, drug screen, and driving screen.

To apply: e-mail resume to jobs@fumch.org, or Fax to (386) 668-3363, Attn: Human Resources.

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