

# JOB POSTING

The Florida United Methodist Children's Home, a Nonprofit organization,  
is currently seeking applicants for the following position

## Cosmetologist/Vocational Specialist

We are a faith-based organization, creating an atmosphere which enables children and families with special needs to experience God's love and care as presented in the life and ministry of Jesus Christ.

### SUMMARY

The primary role of the Vocational Specialist is to develop, coordinate, maintain, and oversee the Cosmetology, and Horticulture programs on campus. The Vocational Specialist will use his or her knowledge to teach, inspire, and motivate residents on their path to independence.

As the schedule for the residents varies and can be unpredictable, it is also necessary that the Vocational Specialist will work a varying work week, which may include a weekend. This position requires flexibility in duties and assignments.

### EDUCATION

- High school graduate or GED equivalent
- Some college preferred
- Basic knowledge of first aid and CPR
- Five years experience working with at risk adolescents and young adults
- Prior Life Skills instruction and program development experience
- Knowledge of Independent Living Rules and Regulations

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Demonstrated ability to work effectively with co-workers
- Demonstrated ability to work effectively with youth and young adults
- High personal values and standards that serve as model for youth and young adults
- Demonstrated ability to work with the treatment team to make decisions on issues related to the young adults in the Independent Living program
- Sensitivity to the service population's cultural and socioeconomic characteristics

### PRIMARY DUTIES AND RESPONSIBILITIES

The Vocational Specialist is responsible for developing, maintaining, and evaluating the vocation programs of Cosmetology, and Horticulture

- The Vocational Specialist is responsible for planning, facilitating, and executing individual and group vocational instruction
- The Vocational Specialist is responsible for educating, mentoring, and monitoring youth and young adults in Independent Living activities to include taking care of personal appearance, growing vegetables, herbs and learning job seeking skills and job maintenance
- The Vocational Specialist will advocate for the youth and young adults and participate in preparing them to become Independent from the Florida United Methodist Children's Home
- The Vocational Specialist is responsible for assisting the residents in the maintenance of the program rules and regulations

If you are interested in the above position, please submit a resume via email to [jobs@fumch.org](mailto:jobs@fumch.org), or fax it to (386) 668-3363, Attn: Human Resources

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## **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities

The Florida United Methodist Children's Home does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, disability, veteran status, marital status, or any other status protected by law except where such protected category is a bona fide occupational qualification (BFOQ), to the extent that someone's needs can be addressed and cared for within the scope of program services with the financial resources of the agency. FUMCH makes services accessible and available for persons with communication challenges. Equal Opportunity Employer, Drug Free Workplace. All applicants must be able to pass a Federal background screen, drug screen, and driving screen.

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