

# JOB POSTING

**The Florida United Methodist Children's Home  
Is currently seeking applicants for the following position**

## **Vice President of Residential Services**

**We are a faith-based organization, creating an atmosphere which enables children and families with special needs to experience God's love and care as presented in the life and ministry of Jesus Christ.**

### **SUMMARY**

Within the framework of the purposes, philosophy and mission of the Florida United Methodist Children's Home, the Vice President of Residential Care will be responsible to the President/CEO for developing, planning, coordinating, maintaining and administering residential programs for the Enterprise (main) campus and the Madison Youth Ranch (north Florida) campus. Duties include: the supervision of all Residential Services staff - Director of Clinical Services, Director of Campus Life, Psychiatrist, Family Services Specialist, Health Services Coordinator, Emergency Shelter and Therapeutic Care Managers and Executive Assistant.

### **EDUCATION AND/OR EXPERIENCE**

LCSW, LMHC or LMFT is required

- Master's Degree in Human Services or related field from a nationally accredited college or university
- Minimum of 5 years in a social services setting with at least 3 years in an administrative or supervisory capacity
- Experience in a Residential Group Care facility or related, with increasing levels of responsibility including supervision and/or management
- Experience with financial management and maintaining a department budget
- Experience with public speaking and communication with diverse groups
- Experience working with sexually reactive children preferred
- Experience in administering multi-service, multisite agencies in a residential setting preferred

### **QUALIFICATIONS**

- Must have a valid Florida Driver's License
- Excellent communication skills in both verbal and written
- Excellent time management and interpersonal skills
- Must be detail-oriented and a team-player
- Sensitivity to the service population's cultural and socioeconomic characteristics
- Sensitivity to the culture and mission of a faith based organization
- Ability to read and analyze complex government regulations
- Ability to write reports, proposals, policy, business correspondence and procedure manuals
- Ability to organize and make presentations to the community, Board of Trustees and other constituents
- Ability to define problems, collect data, establish facts, and draw conclusions
- Ability to interpret an extensive variety of instructions and the ability to deal with problems involving a variety of situations

### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Responsible for the operations, planning, development and implementation of programs for the Enterprise and MYR campuses
- Develops, monitors and consistently updates the residential services model of care
- Manages and maintains 6 departmental budgets within Residential Care
- Manages expenditures and revenue generating activities related to programs/services to ensure resources are maximized and that all assigned programs are fiscally responsible

**If you are interested in the above position, please submit a resume via email to [jobs@fumch.org](mailto:jobs@fumch.org), or fax it to (386) 668-3363, Attn: Human Resources**

# JOB POSTING

- Negotiates contracts with CBCs and other community providers
- Oversees all clinical processes to ensure continual compliance with DCF, COA, EAGLE, AHCA, and other licensing or reviewing bodies
- Oversees all residential services processes for performance quality improvement to meet/exceed industry best practice standards
- Serves as a member of the Presidents Leadership Team
- Provides leadership to professional staff
- On call responsibilities
- Ensures compliance with FUMCH policies, procedures, rules, accreditation, licensing, and contract standards
- Performs additional duties as assigned

## **Compensation and Benefits**

- Competitive salary; commensurate with experience
- Generous benefits package available

## **SUPERVISORY RESPONSIBILITIES**

This job has supervisory responsibilities.

The Florida United Methodist Children's Home does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, disability, veteran status, marital status, or any other status protected by law except where such protected category is a bona fide occupational qualification (BFOQ), to the extent that someone's needs can be addressed and cared for within the scope of program services with the financial resources of the agency. FUMCH makes services accessible and available for persons with communication challenges. Equal Opportunity Employer, Drug Free Workplace. All applicants must be able to pass a Federal background screen, drug screen, and driving screen.

**To apply:** e-mail resume to [jobs@fumch.org](mailto:jobs@fumch.org), or Fax to (386) 668-3363, Attn: Human Resources.

**If you are interested in the above position, please submit a resume via email to [jobs@fumch.org](mailto:jobs@fumch.org), or fax it to (386) 668-3363, Attn: Human Resources**