

JOB POSTING

**The Florida United Methodist Children's Home, a Nonprofit organization,
is currently seeking applicants for the following position**

Preschool Teacher

**We are a faith-based organization, creating an atmosphere which enables children
and families with special needs to experience God's love and care
as presented in the life and ministry of Jesus Christ.**

SUMMARY

The primary role of the Child Care Center Preschool Teacher of the Florida United Methodist Children's Home is to provide for the individual needs of the children in care by offering food, shelter, a safe environment and a structured educational environment that meets each individual students emotional, physical, social and cognitive needs.

EDUCATION AND/OR EXPERIENCE

The qualifications of the Preschool Teacher should meet and be in compliance with the standards established by Chapter 10C-10 of the Florida Statutes, Children's Services.

QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Must have sensitivity to the service population's cultural and socioeconomic characteristics.

PRIMARY DUTIES AND RESPONSIBILITIES

The responsibilities of the Child Care Preschool Teacher of the Florida United Methodist Children's Home include the following:

- Establishes a warm and friendly, yet objective relationship with the children.
- Helps children to eat, dress, and do other activities, which foster appropriate habits.
- Provides care and protection of children and meets their individual needs.
- Participates in staff meetings and helps to plan goals.
- Participates in State and CCRN required training.
- Ensures that equipment and materials are accessible and in good condition.
- Attends and participates in meetings and workshops related to group child care.
- Distributes, arranges, and maintains teaching materials and equipment.
- Reports any significant problems of progress or any unusual behavior of children to the Director.
- Keeps an incident log to observe and record significant individual and group behavior. Also records any incident, injury or area of concern and to documents significant parent interactions.
- Records developmental milestones and observations. .
- Communicates with parents through daily progress reports, conversations, conferences, notes and PAC meeting.
- Keeps daily attendance and meal counts. Documents reasons for absences.
- Performs general housekeeping duties in the center; maintaining the room in a neat, clean, aesthetically pleasing manner, conducive to constructive play appropriate for the age group served.
- Is always friendly and helpful to children, staff and parents.
- Maintains responsibility and direct supervision of all children in the group during on-duty hours.
- Plans a flexible weekly program for the children on appropriate lesson plan sheets basing the content on curriculum outline and the developmental stages of the children.
- Changes diapers according to written procedures, cleans up messes such as vomit, diarrhea, or toilet floods as needed.

**If you are interested in the above position, please submit a resume via email to
jobs@fumch.org, or fax it to (386) 668-3363, Attn: Human Resources**

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- Maintains a positive attitude and supports the efforts of the whole team.
- Decorates the room, door and bulletin boards according to daily, weekly and monthly schedule.
- Remains in the Child Care Center during assigned hours, unless specifically assigned duty elsewhere.
- Performs related duties as assigned.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

The Florida United Methodist Children's Home does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, disability, veteran status, marital status, or any other status protected by law except where such protected category is a bona fide occupational qualification (BFOQ), to the extent that someone's needs can be addressed and cared for within the scope of program services with the financial resources of the agency. FUMCH makes services accessible and available for persons with communication challenges. Equal Opportunity Employer, Drug Free Workplace. All applicants must be able to pass a Federal background screen, drug screen, and driving screen.

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